



City of Burlington

HISTORIC PRESERVATION COMMISSION DRAFT MEETING MINUTES THURSDAY, MAY 27, 2010

Call to Order

The meeting was called to order by Chairman Tom Stelling at 6:31 p.m.

Roll Call

Present: Commissioners Bob Henney, Judy Stone, Alderman Peter Hintz Excused: Commissioner Maria Veronico-Ventura Absent: Commissioners Joel Weis and Jeff Erickson Chairman Stelling stated that a quorum was present and he would be retaining his right to vote.

Also in attendance: Ms. Tina Chitwood of Racine County Economic Development Corporation (RCEDC), Building Inspector Patrick Scherrer and Mr. Robert Wetzel of B.W. Surveying, 412 North Pine Street, Burlington, Wisconsin.

Citizen Comments

There were no citizen's comments.

Approval of March 25, 2010 Minutes

Hintz motioned to approve the minutes of March 25, 2010 with the correction of the spelling of Commissioner's Stone's name in the roll call. Henney seconded the motion and with all in favor, the motion carried.

Certificate of Appropriateness and Façade Grant Application for Mr. Robert Wetzel, B.W. Surveying, 412 North Pine Street

Prior to addressing the B.W. Survey Application, Chairman Stelling reminded the HPC members that as it was pointed out in March, there is a change in how business is conducted by this organization. Racine County Economical Development Corporation will be present to offer advice on matters such as this application and to handle the grant funds. The City of Burlington will be using their consultant for the Plan Commission, Mr. Pat Meehan to complete reviews for the HPC. Mr. Meehan will then write the report and list each one of the ordinance sections that pertain to the project and will then advise as to whether they are in conformity or there is a need for additional information.

Chairman Stelling then discussed the application of Mr. Robert Wetzel for the repair and tuck pointing to the back of his building located at 412 North Pine Street. Chairman Stelling suggested that both the mortar to be used and how the joints are mortared should be reviewed by the HPC to be sure they are historically correct.

Chairman Stelling questioned Mr. Pat Scherrer if Mr. Wetzel had been sent a copy of the report prepared by Mr. Pat Meehan at the time the agenda packets were put together. It was Scherrer's opinion that Mr. Wetzel had not received a report. Stelling requested that procedurally in the future, these reports be sent to the applicants for the Certificate of Appropriateness so they may be aware of the comments by Mr. Meehan and they can use it as a checklist for their project.

A motion was made by Hintz to recommend approval to the Common Council of the Certificate of Appropriateness for 412 North Pine Street as outlined in Meehan's memorandum with regards to providing samples of the mortar and Cream City Brick to the city's building inspector. A second was provided by Stone and with all in favor, the motion carried unanimously.

Commissioner Erickson arrived at 6:42 p.m.

A motion was made by Erickson to approve the Façade Grant Application in the amount of \$2,600 for 412 North Pine Street plus an additional amount with a combined total not-to-exceed \$5,000 in the event Mr. Wetzel does further work to the rear of the building. Stone seconded the motion. Roll Call Ayes: Stelling, Erickson, Henney, Stone Nays: None With all in favor, the motion carried 4-0

Discussion of current Projects and Response Team Updates

Ms. Chitwood stated that Christy's Bridal, 489 Milwaukee Avenue and Thrivent Financial, 400 North Pine Street should be removed from the Façade Grant Funding List as they are closed out.

Building Inspector Patrick Scherrer reported on the Super Mercado Grocery Store located at 116 West Chestnut Street that had painted their bulkhead an orange color which is not an acceptable HPC color.

Review of Grant Funding Status

As part of the agenda packet a listing had been provided by Ms. Tina Chitwood for Façade Grant Funding. She referenced those highlighted in the far right column as businesses that had shown an interest but had not yet completed the process. An attempt had been made in the last week to find out if they were still going to pursue the grant. One of those on the list was the property owner Mr. Neil DeMant, 316 North Pine Street who said he was still interested. Ms. Chitwood had given the business owners on that list until June 30, 2010 to respond.

Discussion of potential projects to be included in the Wisconsin Historical Society Certified Local Government sub-grant application

Ms. Chitwood brought this to the attention of the HPC members to request their input into what type of projects should be included in the sub-grant application. She told the members that the only survey that exists at this time is of the downtown area. She stated that the boundaries need to be approved by the Wisconsin Historical Society by June 15, 2010 but the applications are due in November of this year.

Discussion concerning potential/future projects and notices of violations in the Historic Preservation Overlay District

Building Inspector Pat Scherrer did not have any new violations to report.

Discussion of policies, procedures and the vision for the future of the Historic Preservation Commission

Erickson discussed the fact there are businesses listed on the update that are no longer in business and he was hopeful the list could be shortened to only include viable businesses. Stelling replied that the property owners themselves were often the applicants and not the businesses which is why they are still listed.

Adjournment

A motion was made by Henney with a second by Stone to adjourn the meeting. With all in favor, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Beverly R. Gill
City Clerk
City of Burlington